

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 5, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the February 5, 2018 Mayor and Council Regular Meeting.
5. Mayor Roseberry has appointed Loren Roberts as the honorary councilmember for February.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of January 8, 2018.
 - b. * Motion to approve the Minutes of the Work Session January 22, 2018.
 - c. * Motion to accept the Minutes of the DDA December 13, 2017 meeting.
7. Mayor's Report
8. Planning Commission Recommendations/Petitions.
9. Citizen Concerns.
10. * **2018 Comprehensive Plan Adoption** – The city's 2018 Comprehensive Plan is complete, and has been formally accepted by the state. Per state law, Council must formally adopt this plan by resolution.
11. ***First Reading for Sec 38-58 Public Tree Care Ordinance Amendment** – We will have the first reading of an amendment to the city's Public Tree Care ordinance that will require property owners obtain written permission from the Trees, Parks and Recreation Board before planting trees, plants, and shrubs in city right-of-way.
12. **Trees, Parks, and Recreation Board Member Nominations** – The Trees, Parks, and Recreation Board present Teresa Welch and Mike Besaw for appointment as members.
13. **Pierce Street Corridor Re-Design** – The Planning Commission recommends supporting Oxford College's proposed re-design of Pierce Street. Kendra Mayfield will discuss with City Council in detail the proposed street improvements.

14. **Asbury Street Parking** – City Council will discuss Oxford College’s proposed plan to construct parking behind Allen Memorial and on Asbury Street.
15. **Police Department** – Following Council discussions on organizational changes within the police department, we recommend that Council approve the following changes to the city’s pay schedule effective July 1, 2018: the Police Officer position from Grade 17 to Grade 18, and the Lieutenant position from Grade 18 to Grade 19.
16. **Latham Home Sanitation, Inc.** – Latham Home Sanitation, Inc. recently sent notice to the city of a \$2.01 price increase per customer for both residential and commercial garbage and recycling pickup. We recommend that Council agree to the new terms requested by Latham Home Sanitation, Inc. Per the contract, we further recommend that Council request that Latham institute the price increase effective July 1, 2018.
17. **Code Enforcement Bids** – We recommend that Council award this bid to Bureau Veritas for an hourly rate of \$80. Bureau Veritas will provide code enforcement services on a complaint-basis.
18. * **Public Works Service Bucket Truck** – The FY2018 Capital Budget includes \$50,000 for a used service bucket truck. We recommend that Council award the purchase order to Snapping Shoals EMC for a 2006 Ford F-650 bucket truck for \$15,000.
19. **Demolition of 6153 Emory Street** – The Historical Preservation Committee recommended at a previous meeting that the house located on 6153 Emory Street be demolished. We recommend that Council authorize the city to take bids on an asbestos abatement and demolition of the house.
20. **6153 Emory Street Property** – We will discuss future use of this property. We recommend that Council assign the Trees, Parks and Recreation Board to serve as a study committee on developing this property into a city park.
21. Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (December)	4,002.93
Blue Cross Blue Shield	Health Insurance (February Billing period 2/1- 3/1)	8,038.48
City of Covington	Quarterly Sewer Charges 9/30/17 – 12/31/2017	11,370.00
Latham Home Sanitation Co. Inc.	Monthly curbside service for December	5,636.10
Sophicity	Monthly IT Services February Inv#9440	1,804.60
Southeastern Power Admin.	SEPA energy cost (Dec) Inv. B-18-0674	3033.94

PURCHASES/CONTRACT LABOR		
Anixter	Wire 1000 feet, Utility department	1,440.00
Card Services	Utilities Locate Luncheon/ Annual Council & Employee Dinner/Maintenance Employee Dinner/Registration and Hotel for Luran and Dawn Clerks Conference in Jekyll, other misc.	3,314.14
C. David Strickland	Legal Services for December 2018	1,886.02
C. David Strickland	Legal Services for January 2018	1,514.02
Cintas	Uniforms 11/2/17 – 11/30/17	1,232.94
Covington Auto Collision	Repairs to Police Vehicle from Deer accident	1,181.47
Consolidated Copier Services	Annual contract fees 10/31/17-10/31/18 Inv. AR44427	2,146.53
Galls	Uniforms & Equipment Police Dept	1,041.46
Greer, Stansfield & Turner	Legal Services/Down Town Development Authority	1,430.00
KEEPRS, Inc.	First respondents vest for Police Department	3,588.00
Qader Baig & Associates	Legal Services/Municipal Court Solicitor July-Dec	2,400.00
Treadwell, Tamplin & Co.	Interim Billing for audit services year ending 6/30/2017	12,000.00
Woco Pep Oil Co.	Fuel for January Inv#7568	2,904.72
APPROVED CONTRACTS		
Jordan Engineering	Narrative summaries for Moore St Sidewalk/GUPS permits for water & sanitary sewer at Soule intersection/Sewer connection recon-East Watson St/RW control installation/Imagery collection N. Emory/etc.	3,705.00

22. Executive Session

23. Adjourn